

Vermont Education Health Initiative (VEHI)

Board of Director's Meeting Minutes

March 12, 2018

Present: Jeff Fannon, Nicole Mace, Elizabeth Fitzgerald, Tracy Wrend, Martha Gagner (by phone), Mark Hage and Laura Soares

Members of the Public: None

The meeting was called to order at 1:15 p.m., by Chair Tracy Wrend.

Public Comment: None

Approve Minutes of January 8, 2018 Meeting

Nicole Mace made a motion, seconded by Martha Gagner, to approve the meeting minutes as presented. The motion passed.

Review Financials

The Board reviewed the December 30, 2017 monthly statement and summary memo from Chris Roberts. Due to the timing and complexity of the new health plan transition, the next financials provided to the board will be through February 28, 2018. These will be available by the end of March.

VSBIT-VEHI Service Agreement Update – Tracy Wrend

Tracy Wrend updated the Board on her conversation with the VSBIT Board. VSBIT is amenable to revising the Service Agreement at the end of the contract term for a July 1, 2019 effective date. They requested several modifications to the Appendix Scope of Services Overview. The VEHI Board requested review of the Agreement and Appendix by Jackson Lewis Legal Counsel who VEHI worked with on the ASO contract with BCBSVT.

Review Revised Draft Conflict of Interest Policy

The Board discussed draft 2 of the Conflict of Interest Policy and requested further modifications. Draft 3 will be on the agenda of the next meeting for potential adoption.

Review and Accept 2018 Business Plan

Laura Soares summarized the 2018 Business Plan. Martha Gagner made a motion, seconded by Nicole Mace, to accept the 2018 Business Plan. The motion passed.

Enter into Agreement with Auditor FY 18

Martha Gagner made a motion, seconded by Nicole Mace, to approve the agreement with Sullivan Powers for the FY 18 audit. The Board discussed the process for working with VSBIT to discuss the process to determine the audit firm for future years. Tracy Wrend will reach out to the VSBIT Board Chair to discuss. The motion passed.

Contracts

Laura Soares updated the Board on the status of the four contracts that will be renewed in 2018.

- a. **BCBSVT** – Focus on the Administrative Fee structure, discussions with BCBSVT next week.
- b. **Remedy Analytics** – Request to Revise by Remedy – discussions on scope of services and pricing.
- c. **Gallagher Benefits Services** – Request to Revise by VEHI – discussions on scope of services and pricing.
- d. **VSTRS** – Meeting this week to begin discussion.

Update Health Plan Transition

Mark Hage and Laura Soares provide an update to the Board on the recent decision by Future Planning Associates (FPA) not to continue to administer HRAs/FSAs/HSAs for school districts effective May 31, 2018. The majority of school districts contracted with FPA for this work. FPA is unable to handle the increased volume of work given they rely partially on manual processing of claims. As a result, FPA is not processing claims in a timely and accurate manner at this time, causing many problems for both employees and employers. Given the scope of challenges, VEHI and BCBSVT are working to assist VEHI members in understanding their alternatives and the implications of making this change. A change in TPA mid-calendar year is complex- as the new TPA must have accurate information from FPA in order to take over the administration. FPA uses a software platform from DataPath, a company based in Arkansas. DataPath also has the capacity to administer these accounts and is willing to do so. This option looks like the best option for 2018, and possibly for the long-term. VEHI will continue to work with BCBSVT and DataPath and communicate to members on this issue.

Review Draft Mission Statement for Potential Revision – Elizabeth Fitzgerald

Elizabeth Fitzgerald provided the Board with a frame to discuss potential revision of the current Mission Statement. There was a discussion and it was suggested that a retreat format might be a good approach to both reflect on the work of the organization the past several years, as well as the future work of the organization to inform any changes to the Mission Statement. The Board agreed to continue discussions.

Adjournment

There being no further business, the meeting adjourned at 4:00 p.m.

Respectfully submitted by: Laura Soares

Next Meetings: Second Monday of the Month 1:15 – 4 PM
April 9th Service Agreement Evaluation
May 14th Wellness Programming Update
FY 19 Budget