



W-2 Reporting Requirements

Annual Reminders

We would like to remind you of our W-2 reporting guides and reference tools found on the [VEHI website](#).

Employers with HSAs (Health Savings Accounts) need to include HSA contributions on the W-2, regardless of how many W-2s they complete. Employers who report more than 250 W-2s must report on the total health plan premium. Specifics on these and other pieces can be found in the materials linked below:

- [W-2 Reporting Guide](#)
- [W-2 Quick Reference Tool](#)
- [W-2 Reporting – Comparison of Amounts Reportable](#)
- [Gallagher Benefits Services Resources](#)

Please take a moment to review the documents and, as always, if you have any questions or concerns, please reach out to our helpdesk at VEHIhelp@ajg.com.

This notification has been sent to School Business Officials, Human Resources and Health Plan Members.

To avoid confusion and to ensure consistency in the delivery of information, when distributing VEHI information do not modify any VEHI communications or attachments.

Please note: For your convenience, all VEHI Communications (sent via Campaign Monitor) can now be found in our archive at vehi.org/home/campaign-monitors/

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