



# VEHI/BCBSVT Open Enrollment 2021

## Step 1

**DUE: October 16, 2020**

### Background

As you may remember if you were working with the school districts in 2017-2018, we (VEHI and BCBSVT) created a new group number structure for the new plan designs for 1/1/2018.

Each number within the full 13 digit number was meaningful and consistent.

The group number (e.g.: **31605555D111**) would indicate:

- the first 4 digits 3160 (added 1/1/19) - represents the VEHI pool
- the next five digits are the Group Number for the Supervisory Union/District
- then a letter code to represent each district within the SU/SD (merged districts may only have one letter)
- the last three digits represented the employee type - plan design - and account funding mechanism.

For the **last 3 digits**, the first number (after the middle letter) is:

- 1 - Union Teachers
- 2 - Union Support
- 3 - Non-Union
- 4 - COBRA

(There were some other variances, 5,6,7,8,9 for some districts with multiple union types, but those 4 were consistent across the majority)

The second number represented the plan design:

- 1 - Platinum
- 2 - Gold
- 3 - Gold CDHP (most common)
- 5 - Silver CDHP

The third number represented the account funding:

- 0 - No funding

- 1 - HRA (Health Reimbursement Arrangement)
- 2 - HSA (Health Savings Account)

Therefore, Group #316055555D131 would represent Teachers, Gold CDHP with an HRA.

This number structure was important for identifying the employee type easily as well as the different account funding for different employee types.

### **What is changing?**

We are moving to an **updated structure for 2021** and while we will still need to identify the different employee types - the employee types are changing slightly.

We will now have "Licensed" and "Non-Licensed". We can easily change the first digit to:

- 1 - Union Teachers - **changed to "Licensed"** - can include licensed teachers or administrators
- 2 - Union Support - **changed to "Non-licensed"** - can include paraeducators, office staff, custodial, etc.

The following may need your assistance in re-assigning the employees in the following divisions into the appropriate division (more to come on this below)

- 3 - Non-Union - **this will be changed to "Confidential/Municipal"** (uncommon)
- 4 - COBRA - **changed to "Licensed COBRA"**
- 5 - varied - **changed to "Non-Licensed COBRA"**
- 6 - varied - **changed to "Confidential/Municipal COBRA"**
- 7 - varied - **All private and independent schools will change moved to "Private/Independent School/Other"**
- 8 - varied - **and their COBRA members will be "Private/Independent School/Other - COBRA"**

Full chart shown below.

We are hoping that this reduction in division numbers will HELP you to reduce the number of division numbers you work with and reduce the number of billing pages you receive, while also giving us the ability to **pull data by employee type for reporting and analysis by the Commission on Public School Employee Health Benefits, upon request.**

### **What do I need to do?**

In an effort to make this as easy for districts as possible, Bobby-Jo will be sending you a password protected spreadsheet, highlighting the people that need to be reassigned to a new division, **in the coming days. THIS IS DUE BACK TO BOBBY-JO BY OCTOBER 16, 2020.**

This spreadsheet will be used for the sole purpose of transitioning employee type. Please see Open Enrollment Step 2 email (coming soon) regarding all other types of changes for open enrollment.

Please contact [bobbyjo@vsbit.org](mailto:bobbyjo@vsbit.org) with any questions.

This notification has been sent to School Business Officials, Human Resources Representatives and Other Health Plan Representatives

# New Division/Group Number Chart

| VEHI Group Number Methodology - Effective 1/1/2021 |                                       |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
|--|---------------------------------------|---|-------------------------|--|---|--------------|---|------------------------|---|----------------|---|----------------------|---|--------------------------------|---|----------------------|---|------------------------------|---|---|----------|---|------|---|-----------|---|-------------|--|---|--------------------|---|-----|---|-----|
| Group #/ID   | Letter = School District within SU/SD | 1st Digit = Employee Segment  | 2nd Digit = Health Plan | 3rd Digit = Health Care Spending Account |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
| 3160 _ _ _ _ _                                     | "A" = All                             | <table border="1"> <tr><td>1</td><td>Licensed</td></tr> <tr><td>2</td><td>Non-Licensed</td></tr> <tr><td>3</td><td>Confidential/Municipal</td></tr> <tr><td>4</td><td>Licensed COBRA</td></tr> <tr><td>5</td><td>Non-Licensed - COBRA</td></tr> <tr><td>6</td><td>Confidential/Municipal - COBRA</td></tr> <tr><td>7</td><td>Private School/Other</td></tr> <tr><td>8</td><td>Private School/Other - COBRA</td></tr> </table> | 1                       | Licensed                                 | 2 | Non-Licensed | 3 | Confidential/Municipal | 4 | Licensed COBRA | 5 | Non-Licensed - COBRA | 6 | Confidential/Municipal - COBRA | 7 | Private School/Other | 8 | Private School/Other - COBRA | <table border="1"> <tr><td>1</td><td>Platinum</td></tr> <tr><td>2</td><td>Gold</td></tr> <tr><td>3</td><td>Gold CDHP</td></tr> <tr><td>5</td><td>Silver CDHP</td></tr> </table> | 1 | Platinum | 2 | Gold | 3 | Gold CDHP | 5 | Silver CDHP | <table border="1"> <tr><td>0</td><td>Opt-out/No Funding</td></tr> <tr><td>1</td><td>HRA</td></tr> <tr><td>2</td><td>HSA</td></tr> </table> | 0 | Opt-out/No Funding | 1 | HRA | 2 | HSA |
| 1  | Licensed                              |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
| 2  | Non-Licensed                          |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
| 3  | Confidential/Municipal                |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
| 4  | Licensed COBRA                        |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
| 5  | Non-Licensed - COBRA                  |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
| 6  | Confidential/Municipal - COBRA        |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
| 7  | Private School/Other                  |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
| 8  | Private School/Other - COBRA          |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
| 1  | Platinum                              |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
| 2  | Gold                                  |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
| 3  | Gold CDHP                             |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
| 5  | Silver CDHP                           |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
| 0  | Opt-out/No Funding                    |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
| 1  | HRA                                   |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |
| 2  | HSA                                   |   |                         |  |   |              |   |                        |   |                |   |                      |   |                                |   |                      |   |                              |   |   |          |   |      |   |           |   |             |  |   |                    |   |     |   |     |

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52 Pike Drive  
 Berlin, VT 05602  
 (802) 223-5040