

# Vermont Education Health Initiative (VEHI)

## Board of Director's Meeting Minutes

December 11, 2017

Present: Elizabeth Fitzgerald, Jeff Fannon, Tracy Wrend, Nicole Mace, Martha Gagner, Laura Soares, Mark Hage and Chris Roberts (from 2:35 – 3:00).

Members of the Public: Gillian Pieper, Health Promotion Specialist VSBIT, Shevonne Travers, Health Promotion Specialist VSBIT, Allison Plante, Account Manager BCBSVT, Kimberly Langlais, Wellness BCBSVT, Matthew Dalton, Analytics BCBSVT, Neha Khan, Analytics BCBSVT and James Mauro, Analytics BCBSVT.

The meeting was called to order at 1:15 p.m., by Chair Tracy Wrend.

**Public Comment:** None

### **Approve Minutes of November 27, 2017 Meeting**

Nicole Mace made a motion, seconded by Jeff Fannon, to approve the meeting minutes with a clarification to the amended rate filing. Motion passed.

### **Wellness ROI Presentation and Discussion with PATH and BCBSVT**

Gillian Pieper and Shevonne Travers along with the BCBSVT Team, presented an overview to the Board on the PATH/BCBSVT data collaboration project and responded to questions from the Board. The Board thanked the group for an informative presentation.

### **Updated Financial Statements – Chris Roberts**

Chris Roberts presented and reviewed two versions of the October monthly statement to provide options for monthly reports as requested by the Board at the November meeting. The Board requested the consolidated statement be provided on a monthly basis, as soon as available, for the next year to monitor the transition.

### **Draft Code of Ethics Policy – Nicole Mace**

Nicole Mace presented and reviewed a revised Code of Ethics Policy for consideration by the Board. Elizabeth Fitzgerald made a motion, seconded by Martha Gagner, to adopt the Policy with the addition of the word “protocol” in the Duty of obedience and changing “association” to “organization”.

There was a discussion regarding the inclusion of the phrase “don’t engage in activities that harm VEHI’s ability to pursue its mission.” Jeff Fannon made a motion to remove that clause. There was no second and the original motion passed.

The Board will consider a Conflict of Interest Policy at a later date.

### **2018 Health Transition Update**

Laura Soares and Mark Hage updated the Board.

Processing of enrollment is still underway, mostly due to incomplete spreadsheet data. January invoices are being mailed this week, about a week later than normal. VEHI will be able to manage the cash flow even with this timing. The work on health plan navigation/health literacy is underway and a section of the website will be dedicated to this in 2018.

An Administrator Handbook will be published by early January, providing school business offices and HR staff guidelines and best practices in administering the VEHI programs. The move to ASO in the health program necessitated revisions, and prompted VEHI to expand the Recourse Guide to the Handbook.

The VEHI-BCBSVT ASO contract, effective January 1, 2018, has been fully executed and filed with DFR.

Mark Hage spoke to the challenge of the learning curve for school employees in understanding HRA/HSA/FSA usage in paying for oop costs. Since these accounts are determined locally, and different TPAs have different features of these accounts, VEHI can only provide general materials and resources on these topics. VEHI is working with BCBSVT, HEQ and FPA in assisting local districts in developing and providing local materials and in-person meetings.

### **FY 19 Health and Dental Program Ratings Updates**

The dental rates were approved as filed this morning by DFR. Dental members are rated based upon plan design and experience, requiring individual rate letters to be developed for each SU/SD. Once these letters have been generated, an announcement will go out to the field and individual letters sent to school district offices.

Another round of questions have been received from DFR on the amended health plan rate amended filing. BCBSVT will respond on behalf of VEHI as soon as possible. We are on track for the health rates to be final in early January.

### **VEHB Commission Update**

Nicole Mace reported the committee will meet tomorrow to finalize their report, which will be filed by December 15<sup>th</sup>.

**Other Updates**

DFR indicated their examination of VEHI is complete, and a draft report is expected this week. Also expected is a letter of recommendations, which once final, requires a response from VEHI within 30 days. The Board will be provided copies once received.

**Adjournment**

There being no further business, the meeting adjourned at 3:50 p.m.

Respectfully submitted by: Laura Soares

Next Meetings:	January 8 <sup>th</sup>	1:15 – 4:00
	February 12 <sup>th</sup>	1:15 – 4:00 if needed
	March 12 <sup>th</sup>	1:15 – 4:00
	April 9 <sup>th</sup>	1:15 – 4:00
	May 14 <sup>th</sup>	1:15 – 4:00
	June 11 <sup>th</sup>	1:15 – 4:00
	July 9 <sup>th</sup>	1:15 – 4:00
	August 13 <sup>th</sup>	1:15 – 4:00
	September 10 <sup>th</sup>	1:15 – 4:00
	November 12 <sup>th</sup>	1:15 – 4:00
	December 10 <sup>th</sup>	1:15 – 4:00