



W-2 Reporting Requirements Annual Reminders

We have recently updated our W-2 reporting bulletins, guides and reference tools for you, which can be found on the [VEHI website](#).

Employers with HSAs (Health Savings Accounts) need to include HSA contributions on the W-2, regardless of how many W-2s they complete. Employers who report more than 250 W-2s must report on the total health plan premium. Specifics on these and other pieces can be found in the materials linked below.

The [W-2 Reporting Bulletin](#) provides helpful tips, links and a Q&A on the requirements.

The [W-2 Reporting Guide, by Gallagher Benefit Services](#) provides a more in-depth view about what employers need to know.

We also provide a [Quick Reference Tool](#) to give you a handy 1-page view of the required coverage to be included in the W-2 reporting.

Please take a moment to review the documents and, as always, if you have any questions or concerns, please reach out to Bobby-Jo Salls at bobbyjo@vsbit.org or 802-223-5040 x233.

[This notification has been sent to School Business Officials, Human Resources and Health Members.](#)

To avoid confusion and to ensure consistency in the delivery of information, when distributing VEHI information do not modify any VEHI communications or attachments.

Please note: For your convenience, all VEHI Communications (sent via Campaign Monitor) can now be found in our archive at vehi.org/home/campaign-monitors/

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